



# Universities of Wisconsin Early College Credit Program and High School Special Agreement Form

Complete this form if you are currently enrolled in high school and wish to enroll for undergraduate courses at a Universities of Wisconsin university before high school graduation. Please carefully read the instructions on page two before completing any part of this form. A separate form must be completed for each Universities of Wisconsin university and for each term you wish to enroll.

**SECTION I – STUDENT INFORMATION (TO BE COMPLETED BY STUDENT). PLEASE TYPE OR PRINT IN INK.**

Applying to: University of Wisconsin - \_\_\_\_\_

Applying for:            Fall Semester 20 \_\_\_\_\_            Spring Semester 20 \_\_\_\_\_            Summer Session 20 \_\_\_\_\_

Applying as (check all that apply):            Early College Credit            High School Special

First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_ Last Name: \_\_\_\_\_

Date of Birth (mm/dd/yyyy): \_\_\_\_\_ Email: \_\_\_\_\_ Phone: \_\_\_\_\_

High School: \_\_\_\_\_ Anticipated Year of Graduation: \_\_\_\_\_

I certify that the information in this application is true and complete to the best of my knowledge. I understand that inaccurate information may affect my eligibility to enroll. If I enroll in the Universities of Wisconsin university, I will abide by all regulations, policies and procedures. I also understand that courses taken at any Universities of Wisconsin university will become part of my permanent university record and may affect my subsequent eligibility for admission to post-secondary institutions. I authorize the Universities of Wisconsin university to provide information about my course registration, grades and attendance to my high school, school district administrator and school board.

\_\_\_\_\_  
Student Signature & Date

\_\_\_\_\_  
Parent/Guardian Printed Name

\_\_\_\_\_  
Parent/Guardian Signature & Date

**SECTION II – COURSE INFORMATION TO BE COMPLETED BY STUDENT**

Course(s) Intending to Take	Department and Course #	# of Credits	Early College Credit Program	District Approval (Completed by School District)	High School Special	Online Course
<i>EXAMPLE: College Writing I</i>	<i>ENG 110</i>	<i>3</i>	<i>X</i>	<i>YES      NO</i>		<i>X</i>
Indicate how you meet the prerequisites and your academic need for this course:				<input type="checkbox"/> YES <input type="checkbox"/> NO		
Indicate how you meet the prerequisites and your academic need for this course:				<input type="checkbox"/> YES <input type="checkbox"/> NO		
Indicate how you meet the prerequisites and your academic need for this course:				<input type="checkbox"/> YES <input type="checkbox"/> NO		

**SECTION III – TO BE COMPLETED BY THE SCHOOL DISTRICT APPROVAL AUTHORITY/ COUNSELOR/PRINCIPAL**

This student has permission from the high school administration to enroll in the above-listed courses at the indicated Universities of Wisconsin university.

\_\_\_\_\_  
School District Approval Authority & Date

\_\_\_\_\_  
High School Counselor/Staff Advisor Signature & Date

\_\_\_\_\_  
Printed Name (Counselor/Advisor)

\_\_\_\_\_  
School Email Address

\_\_\_\_\_  
Phone Number

*NOTE: School District approval does not guarantee admission to the university. Course enrollment is not guaranteed and subject to availability. If not participating in the Early College Credit Program, School District approval is not required.*



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Students, parents/guardians/foster parents and districts: read and follow the directions below to ensure all processes are completed properly.

## STUDENT/PARENT/GUARDIAN

The student has responsibility for:

- submitting this form, completed with all required signatures, to the district by the designated due date,
- obtaining the admissions and registration information for the Universities of Wisconsin university he or she wants to attend,
- completing the college admissions and registration processes, and
- informing his or her district of the courses in which he or she enrolls.

## STUDENT SPECIFIC RESPONSIBILITIES

1. Complete one form for each term you wish to enroll at the given Universities of Wisconsin university.
2. Review the following Early College Credit Program information:  
When signing this form, the student and parent/guardian assures understanding of and/or compliance with the following conditions:
  - a. Student shall comply with admission criteria for college course(s) taken under the Early College Credit Program.
  - b. Student/Parent/Guardian may be required to reimburse the school district for tuition, fees, book, and material costs if the student fails or fails to complete a course.
3. In Section I, sign and date (if student is under 18, parent/guardian must also sign and date).
4. Submit this form (with all sections completed) by the designated due date to the School District in which the student is enrolled. This is typically done by submitting the form to a school counselor or Early College Credit Program Coordinator.
5. Upon notification from district of the course(s) that have been approved, complete the application process for the Universities of Wisconsin university at which the Early College Credit Program course(s) was/were approved and work with the Universities of Wisconsin university personnel as well as a high school counselor to enroll in appropriate course(s).
6. Follow the application and registration requirements and deadlines at the Universities of Wisconsin university.
7. Submit all required documentation (i.e., high school transcripts along with any prerequisite documentation).
8. Notify the district of the course(s) in which the student has enrolled (the institution may do this directly with the district, but the student should follow-up to ensure the district has been notified).
9. If you have a documented disability and need accommodations, contact the Universities of Wisconsin university for additional information and assistance.
10. The Universities of Wisconsin university may require a parent/guardian signature on a form regarding the safety of minors on campus. If needed, the form will be provided to the student.

## SCHOOL DISTRICT RESPONSIBILITIES

1. After receiving the Early College Credit Program and High School Special Agreement Form, review the form and necessary supporting documents to verify student eligibility.
2. School District representative takes formal action on course request (approval/denial).
3. Notify the student, in writing, of the district's decision (approval or denial). Regardless of how the notification is completed, both the student and the district should receive/maintain a copy of the completed and signed application.
4. Indicate with a check mark the approved courses in the "District Approval" column.
5. Send the completed and signed Early College Credit Program and High School Special Agreement Form to the college or university.

## HIGH SCHOOL SPECIAL

Admission as a High School Special (student pays tuition) does not require School District approval. High School Counselors/Staff Advisors must sign the form and send it to the college or university. Students should check with the Universities of Wisconsin university for timelines and requirements for High School Special students.



# Universities of Wisconsin Early College Credit Program and High School Special Agreement Form

Please submit this form and include the official high school transcript (unless sent by electronic transmission) and, if applicable, other documents or additional information to:

<b>ADMISSION CONTACTS</b>			
<p><b>UW-Eau Claire &amp; UW-Eau Claire – Barron County</b></p> <p>105 Garfield Avenue Eau Claire, WI 54701</p> <p>(715) 836-5415 <a href="mailto:admissions@uwec.edu">admissions@uwec.edu</a></p>	<p><b>UW-Green Bay, UW-Green Bay, Manitowoc Campus, &amp; UW-Green Bay, Sheboygan Campus</b></p> <p>Attn: K-12 Relations 2420 Nicolet Drive Green Bay, WI 54311</p> <p>(920) 465-2035 <a href="mailto:eccp@uwgb.edu">eccp@uwgb.edu</a></p>	<p><b>UW-La Crosse</b></p> <p>1725 State Street La Crosse, WI 54601</p> <p>(608) 785-8939 <a href="mailto:admissions@uwlax.edu">admissions@uwlax.edu</a></p>	<p><b>UW-Madison</b></p> <p>Adult Career &amp; Special Student Services 21 N Park Street, Ste #7101 Madison, WI 53715</p> <p>(608) 263-6960 <a href="mailto:highschoolcredit@dcs.wisc.edu">highschoolcredit@dcs.wisc.edu</a></p>
<p><b>UW-Milwaukee</b></p> <p>Attn: Dual Enrollment PO Box 749 Milwaukee, WI 53201-0749</p> <p>(414) 251-7865 <a href="mailto:dual-enrollment@uwm.edu">dual-enrollment@uwm.edu</a></p>	<p><b>UW Oshkosh</b></p> <p>800 Algoma Boulevard 135 Dempsey Hall Oshkosh, WI 54901</p> <p>(920) 424-2275 <a href="mailto:hcollegecredit@uwosh.edu">hcollegecredit@uwosh.edu</a></p>	<p><b>UW-Parkside</b></p> <p>900 Wood Road Kenosha, WI 53141</p> <p>(262) 595-2355 <a href="mailto:eccp@uwp.edu">eccp@uwp.edu</a></p>	<p><b>UW-Platteville &amp; UW-Platteville Baraboo Sauk County</b></p> <p>1 University Plaza Platteville, WI 53818</p> <p>(608) 342-1125 or (877) 897-5288 <a href="mailto:uwpadmissions@uwplatt.edu">uwpadmissions@uwplatt.edu</a></p>
<p><b>UW-River Falls</b></p> <p>410 S. 3rd Street River Falls, WI 54022-5001</p> <p>(715) 425-3500 <a href="mailto:admissions@uwrf.edu">admissions@uwrf.edu</a></p>	<p><b>UW-Stevens Point, UW-Stevens Point at Wausau &amp; UW-Stevens Point at Marshfield</b></p> <p>Marshfield Solution Center 2000 W. 5th Street Marshfield, WI 54449</p> <p>Angela Schmidt Early College Credit Program Coordinator (715) 389-6501 <a href="mailto:aschmidt@uwsp.edu">aschmidt@uwsp.edu</a></p>	<p><b>UW-Stout</b></p> <p>212 Sorensen Hall 10th Avenue E. Menomonie, WI 54751</p> <p>(715) 232-1232 <a href="mailto:admissions@uwstout.edu">admissions@uwstout.edu</a></p>	<p><b>UW-Superior</b></p> <p>PO Box 2000 Superior, WI 54880</p> <p>(715) 394-8230 <a href="mailto:conted@uwsuper.edu">conted@uwsuper.edu</a></p>
<p><b>UW-Whitewater &amp; UW-Whitewater at Rock County</b></p> <p>800 W. Main Street Whitewater, WI 53190-1791</p> <p>(262) 472-1440 <a href="mailto:eccp@uwex.edu">eccp@uwex.edu</a></p>	<p><b>UW-Independent Learning</b></p> <p>5602 Research Park Boulevard Ste 300 Madison, WI 53719</p> <p>(608) 800-6750 <a href="mailto:il@uwex.wisconsin.edu">il@uwex.wisconsin.edu</a></p>		